

No. 39/21/2013/Work-Alloc/MAG/  
Office of the District Magistrate,  
South Goa District, Margao

Dated: 18.03.2013

**ORDER**

In Supersession of all earlier orders in this regard, work among the staff posted in the Magisterial Section is distributed as under;

**Schedule of Work Allocation**

Sr. No.	Designation	Name of the staff holding the post	Work Compilation	Link Officials
1.	Head Clerk	<del>Smt. Jyoti P. Naik</del> Sbri R. P. Deniz	Supervisory work of Magisterial Section. All the files of Magisterial Section of the Dealing hands. Any other work assigned by the superiors	UDC 1
2.	U.D.C 1	Smt. Elsa C. Pereira	Garbage Act/ Bio Medical Waste (Management and Handling) Rules., meeting 2. Gambling Act. 3. Beggars Act. 4. Constitution of Goa Children's Home District Inspection Team.[ J&J Act ] 5. Goa Waste (Scrap) Recycling Units Scheme. 6. Cable Networks in South Goa District.[ Cable operator Act 7. Application for Police Protection. 8. Regarding Authorized and unauthorized Religious Structures. 9. Flying Squad/illegal hill cutting and filling of low lying area.[ Section 17-A of TCP Act] 10. General Law and Order Problem. 11. Video Parlour license 12. [Cinematograph Act ] Cinema license 13. Implementation of Coastal Security.[Exercise of Sagar Kavach, High Level Monitoring Committee	UDC 2

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			<p>for Coastal Security. ]</p> <p>14. Advisory Sub Committee of the State Level Security Committee.</p> <p>15. Governor Security &amp; visit of VVIP's</p> <p>16. Grievances of National Union of Seafares of India (Goa.)</p> <p>17. Temple Desecration &amp; theft cases.</p> <p>18. Misc. matters.</p> <p>i. NOC for landing of Helicopter in South Goa.</p> <p>19. Any other work allotted by superiors.</p>	
3.	U.D.C 2	Shri Edwin Mascarenhas,	<p>1. Matter pertaining to Child Labour Act &amp; Goa Children's Act.</p> <p>2. Domestic violence Act.</p> <p>3. Immoral Traffic Act and Rehabilitation of sex workers.</p> <p>4. Matter pertaining to Dust &amp; Industrial pollution.</p> <p>5. Smoking &amp; Spitting Act.</p> <p>6. National Security Act .</p> <p>7. Bonded Labour Child &amp; Labour Project system.</p> <p>8. Directives of High Court Hoardings and erections of Hoarding for Public Awareness.</p> <p>9. System of ensuring Quality Assurance and matters related thereto ( eg Implementation of Mother and Child Trafficking System, District Quality Assurance Committee, Issue of District Maternal Death Review Committee)</p> <p>10. Prevention of Sexual harassment.</p> <p>11. Directives from Dept. of Science, Technology &amp; Environment , Saligao.</p> <p>12. Cruelty to Animals Act (SPCA)</p> <p>13. Issues of PNDT Act( supervision of PNDT cell only).</p> <p>14. Issues under COTPA Act.</p> <p>15. Environmental Public Hearing.</p> <p>16. Externment Cases &amp; Proceedings against Criminals.</p> <p>17. Ban on Fishing during monsoons.</p> <p>18. State Level Security Committee</p>	UDC 1

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